



Indiana School Nutrition Association

Board Meeting Minutes, January 27, 2011

1. Call Meeting to Order
2. Roll Call – Confirmation of Quorum

Amy Anderson, President
Diane Schweitzer, SNS, Sec.

Position

President
Immediate Past President
President-Elect
Vice President
Secretary
Treasurer
Chair of Regional Representatives
Reg. Representative I
Reg. Representative II
Reg. Representative III
Reg. Representative IV
Reg. Representative V
Reg. Representative VI
Reg. Representative VII
Reg. Representative VIII
Reg. Representative IX
By-laws & Policy Chairperson
Membership Chairperson
Certification Chairperson
Legislative Chairperson
Industry Advisory Council Chairperson
Single Unit Chairperson
Multi Unit Chairperson
State Agency Representative
Nutrition Chairperson
Professional Development Chairperson
Association Services
Exhibits Chairperson

Name

Amy Anderson
Jan Black
Sara Gasiorowski, SNS
Cindy Licciardone- **Excused**
Diane Schweitzer, SNS
Tracy Huser
Courtney Williams
Theresa Kietzman
Celeste Doods
Patricia Ramsey
Lori Shofroth
Sadie Higginbotham
Courtney Williams
Jay Turner
Donna Hook
Shirley Alexander- **Excused**
Jan Swander
Linda Hobbs

Jennifer McFarland
Jeanna DeSutter
Betsey Flores
Lindsey Hill- **Excused**
Julie Sutton
Emily Mattern, RD- **Excused**
Kathy Kane, SNS- **Excused**
Carol Costerison
Dan Irish/Betsey Flores

President Amy Anderson called the meeting to order from the Indiana Department of Education who graciously hosted the site for our first "Go to Meeting" format. This format was tried to determine if future ISNA meetings can be hosted in this same format.

The Executive Committee met in executive session prior to the board meeting and was present during the "Go to Meeting" ISNA Board meeting. Thanks to Marcia Yurczyk for providing technical assistance during the meeting.

Reading of the November Minutes by Secretary Diane Schweitzer. No additions or corrections. Motion to approve: Sara Gasiorowski, Second by Jay Turner. Motion carried.

Treasurer's Report- Tracy Huser- Financial balances part of Association Services report. Internal audit begins Feb. 7, 2011 with Jan Swander as lead. Reminder that state mileage rate is .51 per mile. Motion to approve Treasurer's report- Jay Turner, Second by Donna Hook. Motion carried.

Immediate Past President Report- Jan Black- Written report.

President's Report- Amy Anderson- Certification Chairperson position will be filled soon. "Future Leaders" will occur at Leadership Conference April 28-30, 2011 in Colorado Springs, Colorado. Courtney Williams was recommended to attend. Motion to approve Courtney Williams by Diane Schweitzer, Second by Jan Black. Motion carried.

President Elect's Report- Sara Gasiorowski. Sara has been named to SNA Task Force to study proposed federal meal standards mid-February. Sara asks that members send comments to her prior to her meeting with SNA. Comments may be sent to www.Regulations.gov or <http://www.fns.usda.gov/cnd/>

Vice President's Report- Cindy Licciardone will be sending information on regional workshops, preliminary schedule is posted on ISNA website. Cindy needs two presenters for each regional workshop. Spring Training is May 21, 2011 at Primo West in Plainfield, Indiana. Awards information is on the website. Region 7 workshop will be at Wapahani School District, per Jay Turner.

Public Policy and Legislative- Jennifer McFarland. Written report. LAC in Washington D.C. will have an Indiana Delegation of approximately nine representatives.

Membership- Linda Hobbs- Written report. Membership increasing due to success of Leadership Academies. Reminder that the Membership Drive begins March 1, 2011.

Certification- No report as the position will be filled soon, per Amy Anderson

Multi-Unit- Lindsey Hill and Single Unit- Betsey Flores- Combined report- Spring Training (May 20 and 21, 2011) and awards program and budget is under development, nearly finished, awaiting final board approvals. Planned speakers are more costly this year, suggestion to ask Industry to assist with sponsorship. President Amy Anderson advised that the cost of awards is not a budget consideration as part of the spring event. Recommendation made to advertise event with all schools in Indiana via blast email, on ISNA website, in Food for Thought magazine, and through Indiana School list (John Ellis).

Nutrition Education- Emily Mattern, Written Report. CEU quizzes have been very popular and successful- nearly 400 nutrition quizzes returned to date. Emily represents ISNA on the Indiana Healthy Weight Initiative.

Professional Development- Kathy Kane, written report. Discussion during this period to develop second phase of Professional Development. Kathy expressed concern for ISNA developed curricula as being ISNA-

proprietary and recommends legal counsel with regard for need to develop contracts with presenters. Amy Anderson will address this at the next board meeting.

Bylaws & Policy- Jan Swander. Written report. Jan is in the process of reviewing board position descriptions and looking ahead to nominations for the next election. Requests board member input on board position descriptions.

Industry Advisory Council- Jeanna DeSutter. Written report- Jeanna recommends marketing membership to non-ISNA member schools. Suggested Diane Schweitzer develop a survey to be sent to schools to generate interest in ISNA; Recommends developing marketing materials for consideration in a DOE newsletter; Develop marketing materials for PTA/PTO; Develop new marketing brochures.

State Agency- Julie Sutton- Written report. The ISNA Board congratulated Julie Sutton on her new appointment as Director, School and Community Nutrition and congratulated Kent Hatcher on his new appointment as Director of Finance for the Department of Education. The ISNA board further thanked Kent for his support of ISNA. Julie affirmed her support for ISNA initiatives. Julie suggested there are now several positions available on the DOE website as a result of personnel changes, found on the Indiana State Job Bank.

Association Services- Carol Costerison- Written Report. State Conference was a success and was financially profitable. Reminder that upcoming Food for Thought magazine deadlines are March 18 and June 30. State Conference in Fort Wayne October 27-29 at Grand Wayne. The 2012 State Conference will be October 27-29 in Fort Wayne. Carol Costerison advised that three school districts have requested Leadership training in the Northeast, Southeast, and Central Indiana.

Chair- Regional Representatives- Courtney Williams- No report

Regional Representative 1- Theresa Kietzman- Written report

Regional Representative 2- Celeste Dooms- Written report

Regional Representative 3- Patricia Ramsey- Written report

Regional Representative 4- Lori Shofroth- Written report

Regional Representative 5- Sadie Higginbotham- Written report

Regional Representative 6- Courtney Williams- No report

Regional Representative 7- Jay Turner- Report; Regional Workshop at Wapahani.

Regional Representative 8- Donna Hook- Written report

Regional Representative 9- Shirley Alexander- No report

Chapter President's Report- Written Report by Sadie Higginbotham

Old and New Business- Amy Anderson.

Amy Anderson- Amy Anderson sent commentary letter regarding cost of meals proposal on behalf of ISNA. Requests members to send letters regarding language in reauthorization to Sara Gasiorowski who will synthesize and send on behalf of ISNA during commentary period. Comment period ends February 15, 2011.

Amy Anderson reminded board members that Senator Lugar will be recognized with the Gene White Lifetime Achievement award at LAC. She asks that letters of congratulations be sent to her where they will be forwarded to Senator Lugar. Check SNA Foundation link. <http://www.gcnf.org/>

Discussion regarding further need for Professional Development workshops including LEED initiatives and retrofitting existing equipment for energy savings. Workshop by Phil Powell and Scott Reitano at IASBO was excellent. Several ISNA Board members attended the workshop the previous days and said the content was excellent- worthy of further development for an ISNA workshop. Amy Anderson suggested the Professional Development Committee reconvene to develop Phase 2 of Professional Development workshops.

Motion to Adjourn- Jan Swander, Second by Tracy Huser. Motion carried. Next meeting is March 18, 2011 at Ben Davis University High School in Indianapolis.