



Indiana School Nutrition Association

March 18, 2011 Board Meeting Minutes

1. Call Meeting to Order Amy Anderson, President
2. Roll Call – Confirmation of Quorum Diane Schweitzer, SNS, Sec.

Position

President
 Immediate Past President
 President-Elect
 Vice President
 Secretary
 Treasurer
 Chair of Regional Representatives
 Reg. Representative I
 Reg. Representative II
 Reg. Representative III
 Reg. Representative IV
 Reg. Representative V
 Reg. Representative VI
 Reg. Representative VII
 Reg. Representative VIII
 Reg. Representative IX
 By-laws & Policy Chairperson
 Membership Chairperson
 Certification Chairperson
 Legislative Chairperson
 Industry Advisory Council Chairperson
 Single Unit Chairperson
 Multi Unit Chairperson
 State Agency Representative
 Nutrition Chairperson
 Professional Development Chairperson
 Association Services
 Exhibits Chairperson

Name

Amy Anderson
 Jan Black- **Excused**
 Sara Gasiorowski, SNS
 Cindy Licciardone
 Diane Schweitzer, SNS
 Tracy Huser
 Courtney Williams
 Theresa Kietzman
 Celeste Dooms- **Excused**
 Patricia Ramsey
 Lori Shofroth
 Sadie Higginbotham
 Courtney Williams
 Jay Turner
 Donna Hook- **Excused**
 Shirley Alexander
 Jan Swander
 Linda Hobbs

 Jennifer McFarland- **Excused**
 Jeanna DeSutter
 Betsy Flores
 Lindsey Hill
 Julie Sutton
 Emily Mattern, RD
 Kathy Kane, SNS
 Carol Costerison

3. President Amy Anderson introduced guest Lisa Graves from Purdue Extension to describe services available through Purdue Extension Service (LGraves@Purdue.edu). Professor Popcorn is an educational program for schools up to Grade 3. Information is research-based. Lisa invited all to contact her for support needed for wellness initiatives, education, training, “Eat Your Way to Better Health” programs, etc.

4. Reading of Minutes from January Board Meeting, Diane Schweitzer
 Positive Comments regarding “Go to Meeting” format hosted by IDOE.
 Motion to Approve minutes- Jay Turner; Second- Theresa Kietzman. Motion Carried.

5. Treasurer’s Report, Tracy Huser

ISNA audit completed Feb. 7, 2011. The current treasurer report indicates a balance of \$138,463.04. Motion to Approve- Sara Gasiorowski; Second, Linda Hobbs. Motion Carried.

6. Immediate Past President Report, Jan Black

7. President's Report, Amy Anderson

Report provided on issues related to Reauthorization. Amy Anderson sent letter of response on behalf of ISNA with membership approval; Senator Lugar to receive Lifetime Achievement Award at LAC, letter of congratulations sent to Senator Lugar's office; Letter of thanks read from Senator Lugar.

8. President Elect's Report, Sara Gasiorowski

Newly-elected representatives, Sara suggests we all meet our legislators by visiting congressmen and visiting offices; ADA Conference in Naperville, Illinois (3 days), discussion of professional standards. ISNA agenda must concentrate on business managers and superintendents.

Pre-Conference workshops are planned- pre-conference classes include Healthy Edge, Sanitation, Food Bids and Procurement, Equipment bids. Sara sat on the SNA task force to formulate a response to the proposed meal pattern.

9. Vice President's Report, Cindy Licciardone

Written report- April 15 deadline for awards.

Recommendation to have workshop checklists on how to organize various workshops.

10. Legislative, Jennifer McFarland

Report delivered by Sara Gasiorowski- LAC in Washington huge success, appearance by Former President Bill Clinton regarding alarming rates of obesity. Senator Lugar received the Lifetime Achievement award from the Global Child Nutrition Association. ISNA Issue paper delivered to Both Indiana Senator's offices as well as eight of nine representatives. A big thank you to Industry for their sponsorship of this event for Indiana attendees.

11. Membership, Linda Hobbs

Membership report- Membership holding steady. School district owned membership is successful in maintaining membership.

12. Certification

No report

13. & 14. Multi Unit & Single Unit- Lindsey Hill & Betsey Flores

Report of upcoming workshop May 20 & 21 in Plainfield at Primo West- Urge concentrated effort to market workshop and awards luncheon to members. Chairs will send registration forms to all Indiana FSD's, not just members.

15. Nutrition Education, Emily Mattern

Written report- Responses to nutrition quizzes is very successful; Members seem to like submitting quiz for CEU's.

16. Professional Development, Kathy Kane

Written report. A new, 6 hour professional development course for hourly employees is under development entitled, "CSI: Cafeteria Service Institute." A detective theme will be used to "investigate" the history of the National School Lunch Program, how programs are funded, recognizing a reimbursable meal, controlling food costs, food safety, workplace safety, communication, teamwork, customer service.

New Leadership Academies planned for Seymour, Mishawaka, and Anderson areas.

17. Bylaws & Policies, Jan Swander

Audit was conducted by Chyrie Thompson, Carol Costerison, Amy Anderson, Tracy Huser, and Jan Swander. Discussion to combine Certification with Membership requiring action at annual meeting- Motion to approve Kathy Kane; Second, Cindy Licciardone; Motion Carried.

Amend By-Laws to state Executive Board will determine date of conference on annual basis. Motion to approve- Jay Turner; Second, Linda Hobbs. Motion carried.

18. Industry Advisory Council, Jeanna DeSutter

Written report- Thanks to Industry for LAC support and for their representation at Regional Workshops. Marketing and Public Relations Committee discussion to promote ISNA membership. Suggestions to take a look at industry membership levels on the ISNA website.

19. State Agency, Julie Sutton

Written report

20. Association Services, Carol Costerison

Written report plus Katie Rogers appeared on local television promoting school breakfast. Publication dates will be re-evaluated to coincide with ISNA calendar of events. Nominations for officers will be accepted by Jan Black and nomination form will be in Spring issue of Food for Thought. Regional workshops had 329 registered. Region 7 had to cancel.

21. Regional Representatives Chair, Courtney Williams

Written report- Courtney has indicated she wishes to send written communication to ALL Indiana Schools, not just Regional Representatives.

Regional Representatives:

22. Regional Representative I- Theresa Kietzman, SNS, Written report

23. Regional Representative II- Celeste Doods, Written report

24. Regional Representative III- Patricia Ramsey, Written report

25. Regional Representative IV- Lori Shofroth, Written report

26. Regional Representative V- Sadie Higginbotham, Written report

27. Regional Representative VI- Courtney Williams, Written report

28. Regional Representative VII- Jay Turner, Written report

29. Regional Representative VIII- Donna Hook, Written report

30. Regional Representative IX- Shirley Alexander, Written report

Chapter President's Reports- None

Old Business, Amy Anderson

Jeanna DeSutter suggested the board consider marketing materials for presentation at professional events.

New Business, Amy Anderson

The board discussed the need to purchase marketing materials for use at seminars including table runner and stand exhibit- Motion to approve purchase of materials, Jeanna DeSutter; second by Theresa Kietzman. Motion carried.

Discussion to accept credit cards for board business including conferences- Approval Payment Solution charges 1.9% to 2.3% transaction fee plus \$7.00 per month maintenance fee with no minimums, no contract. Deposit is available within two days. Motion to approve by Jay Turner, Second by Theresa Kietzman. Motion carried.

Announcements- None

Adjournment

Motion to adjourn- Sara Gasiorowski; Second by Theresa Kietzman, Motion carried.

Next Meeting is May 19 at Ben Davis University High School at 9:30.