



**Indiana School Nutrition Association
Executive Board Meeting
September 18, 2009**

Call to Order- Jan Black

Pledge and Mission Statement- Sara Gasiorowski

Roll Call- Diane Schweitzer; Confirmation of Quorum

| Position | Name | Sept. |
|--------------------------------------|-----------------------|--------------|
| President | Jan Black, SNS | x |
| Immediate Past President | Linda Aemmer | E |
| President-Elect | Amy Anderson, RD | E |
| Vice President | Sara Gasiorowski, SNS | x |
| Secretary | Diane Schweitzer, SNS | x |
| Treasurer | Tracy Huser | x |
| Chair of Regional Representatives | Theresa Kietzman, SNS | x |
| Reg. Representative I | Theresa Kietzman, SNS | x |
| Reg Representative II | Celeste Doods | x |
| Reg Representative III | Patricia Ramsey | x |
| Reg Representative IV | Diane Stiening | x |
| Reg Representative V | Sadie Higginbotham | x |
| Reg Representative VI | Vacant | |
| Reg Representative VII | Jay Turner | x |
| Reg Representative VIII | Donna Hook | X |
| Reg Representative IX | Shirley Alexander | x |
| By-Laws & Policy | Jan Swander | x |
| Membership Chairperson | Linda Hobbs | x |
| Certification Chairperson | Vickie Coffey | E |
| Legislative Chairperson | Jennifer McFarland | E |
| Ind Advisory Council Chairperson | Tim Christianson | x |
| Single Unit Chairperson | Colleen Hostetler | x |
| Multi Unit Chairperson | Cindy Licciardone | x |
| State Agency Representative | Julie Sutton | x |
| Nutrition Chairperson | Emily Mattern, RD | x |
| Professional Development Chairperson | Kathy Kane, SNS | x |
| Association Services | Carol Costerison | x |
| Exhibits Chairperson | Theresa Kietzman, SNS | x |

Introduction of Guests, Jan Black: Beth Foland, Heather Stinson

Introduction of 2009-2010 ISNA Executive Board, Jan Black

Minutes from May Board Meeting, Diane Schweitzer- Read without additions or corrections

Motion to Accept- Sara Gasiorowski

Second- Diane Stiening

Motion Carried

Treasurer's Report, Tracy Huser: Checking- \$54,759.16; Savings- \$1,286.46; CD- \$54,678.80 Total- \$110,724.42

Motion to Accept- Jay Turner

Second- Colleen Hostetler

Motion Carried

#8-Immediate Past Presidents' Report, Linda Aemmer- None

#9- President's Report, Jan Black - Leadership Academy was very popular; attendees are already requesting Leadership Academy #2- Thanks to Kathy Kane for planning, organizing, and getting the program off the ground. Very successful with many good comments

#10-President-Elect's Report- Amy Anderson- Report

#11- Vice President's Report, Sara Gasiorowski-Director's Retreat- Information coming in November

#12- PPL Chairperson Jennifer McFarland was absent from meeting; SNA PPL information provided by Sara Gasiorowski. Sen. Tom Harkin no longer chair of Agriculture Committee- moved to Health Services; Sen. Blanche Lincoln replaces Sen. Harkin.

#13- Membership- Linda Hobbs has membership concerns with declining enrollment. Julie Sutton will provide Indiana FSD database. Suggestion from Diane Schweitzer to inform FSD's of private, parochial, charter schools about ISNA for possible membership.

Special Presentation by Beth Foland and Heather Stinson, DOE- The Senator Lugar award deadline has typically been mid-February, but has been extended to February 26. Judging will be in late April or early May. DOE will provide as many copies of the award application as requested.

Jan Black provided preliminary discussion on possible awards banquet in May to present Lugar award, scholarship award winners, and ISNA and SNA award winners. Jan said the FAME award deadline has been extended to Sept. 30.

Family and Career Leaders, Leadership of America-FCLLA- Will be having a state conference March 6 to coincide with National Nutrition Month where there will be a "Silver Tray" award. Students must create a healthy student lunch and write a one page essay. Sara Gasiorowski recommended the student be provided a budget of \$1.07 as the SAME budget school foodservice directors' use. Diane Schweitzer suggested this group might be informed about ISNA membership and scholarship opportunities. Tim Christianson suggested some assistance might be provided to this group from Industry. Check the Family and Consumer Science website at DOE.

Beth said DOE will be conducting a new Foodservice Director training Sept. 24 and 35. There are openings available. Beth Foland will refer new FSD's to ISNA for assistance.

Jan Black- Project 18- Peyton Manning project- Wants Peyton Manning to know about ISNA; wishes to let the organization know that ISNA wishes to partner with their efforts for healthy nutrition. Beth Foland said Project 18 is associated with St. Vincent Hospital; Action for Healthy Kids.

Jan reiterated her appreciation to the Indiana Department of Education and new Director Kent Hatcher for their support and great working relationship. Jan asked that Julie Sutton, Beth Foland, and Heather Stinson extend to Mr. Hatcher sincere thanks for that partnership.

#14- Certification Report provided by Vickie Coffey- Jan said she would work with Vickie on certification initiatives.

#15- Nutrition Education- Emily Mattern is now working for Gordon Foodservice as an RD. Emily said when she writes nutrition articles for Food for Thought (FFT) magazine, many people return the nutrition quiz for certification points. Emily will continue in her role as Nutrition Education Chairperson and will continue to write articles for FFT.

#16- Professional Development, Kathy Kane said the Leadership Academy was a huge success with nearly 60 people in attendance. Kathy has submitted photos to Diane Schweitzer for inclusion on the ISNA website. Kathy has an email list of attendees and she will poll them to determine what they would like to know should "Leadership 2" become a possibility.

The Professional Development Committee (PDC) has a 3-Year Plan of Action with Multi-Unit, Single Unit, and Executive Committee as members of the committee. There will be two multi-unit and regional meetings planned in the spring and fall of each year. There may be another Leadership Academy offered in January- to be determined.

Jan Black and Kathy Kane both said it is important for members to know how to request training and how to obtain an instructor. Every effort is being made to deliver training at various times and at various locations throughout the state. There is some discussion to have the Leadership Academy twice each year on a location-rotating basis to deliver training close to members homes. Donna Hook asked for consideration to offer training in Bloomington. Kathy Kane indicated she would like to see where the greatest need is and to provide it where the greatest call may be.

#17- Multi-Unit, Cindy Licciardone- November and March meetings; Tim Christianson asked about location.

#18- No report

Jay Turner said members in his area need CEU's. Several board members provided a great deal of information about how to obtain CEU's easily. Kathy Kane, Emily Mattern, Sara Gasiorowski, and Jan Black all provided information. Diane Schweitzer said she would look at the website to see if we have included adequate information about CEU's. Jan thanked Jay Turner for bringing grassroots membership concerns to the Executive Board so that information can be provided to ALL membership. Jan reiterated it is the duty of each Regional Representative and every Board Member to bring questions and concerns to the Board for discussion and possible action.

#19- By-Laws, Jan Swander brought latest updates to By-Laws and Policies- will bring additional updates to the November Board meeting.

#20- Industry, Tim Christianson- Industry Partners will participate in Regional Workshops:

Lafayette- Jeanna DeSutter

Valparaiso- Michael Miller

Mishawaka- Julie Moore

Fort Wayne- Tim Christianson

Terre Haute- Cathy Sparks

Evansville- Tim Christianson
North Vernon- Bob Rybolt
Indianapolis- Don Kehrt
New Castle- Margo Cremer

#21- DOE, Julie Sutton

If H1N1 strikes, how will you serve food? Schools may participate using regulations set forth with Summer Foodservice program; Grab-n-Go meals will be allowed off premises; place food safety information on bags to consume immediately or refrigerate promptly.

#22- Association Services, Carol Costerison said she needs articles for FFT magazine. Next editorial deadline is this week; Non-profit status may be compromised if there are not more articles; Reported that the membership application has changed from SNA as of August 1 by .25. Diane Schweitzer requested a new form for placement on the ISNA website.

#23-32- Regional Representatives Reports

Jay Turner said there may be a new chapter forming in his region.
Warrick and Posey Counties are becoming more involved.

#33- Old Business- Jan Black talked about the possibility of district-owned membership. SNA allows three states per month to have district-owned membership and application must be made. The district-owned membership would mean mailing FFT magazine and SNA magazine to one address. Individual members may choose to have their own personal ISNA/SNA membership, however, if they wish. Jan Swander indicated the By-Laws may require some amendment as district membership is not included.

Motion to apply for District-owned membership by Diane Schweitzer
Second- Pat Ramsey
Motion carried

#34- New Business- Jan Black-Budget will be proposed in November. President's Chapter Goals presented by Jan Black. Jan will send goals to Chapter presidents to Regional Representatives via email.

#35- Announcements, Jan Black- Sara Gasiorowski presented information related to SNA's desire to put forth minimum educational requirements for the position of school foodservice director. Sara said she expected to see information on the SNA website as early as September 21 with opportunity for comment by members. She was asked to tabulate and condense comments related to the proposal.

Diane Schweitzer gave a report on Purdue University Calumet offering a certificate in School Foodservice Management (25 credit hours) in an online format. Classes may be taken at the local Purdue University or other college or university and considered for credit in the Purdue program. Diane suggested members who wish to pursue this program should apply for scholarship funding through SNA.

Jan discussed the need to have greater involvement by Regional Representatives on committees. According to By-Laws, committee composition is prescribed, but much work is to be done and not enough volunteers to serve on the various committees. Jan asked for members of the Executive Board to determine on which committees they wished to serve. The President shall oversee all committees and will serve as a member. Committees with new members, subject to final approval by members not in attendance are:

Public Policy & Legislation (PPL)

Sara Gasiorowski
Jennifer McFarland
Jan Black
Donna Hook
Michael Miller
Hattie Johnson
RR #6
Colleen Hostetler

Multi-Unit

Cindy Licciardone
Celeste Dooms
Tracy Huser
Jan Black

Single Unit

Colleen Hostetler
Tim Christianson
Sadie Higginbotham
Martha Silverthorn
Jan Black

Professional Development

Kathy Kane
Jan Black
Sara Gariorowski
Amy Anderson
Diane Schweitzer
Theresa Kietzman
Pat Ramsey
Colleen Hostetler
Cindy Licciardone
Vickie Coffey

Nominating Committee

Linda Aemmer
Linda Hobbs
Jan Black
Past President
Diane Stiening

Nutrition

Emily Mattern
Jay Turner
Julie Sutton
Jan Black

Membership

Linda Hobbs
Diane Stiening
Theresa Kietzman
Jan Black

Marketing/Public Relations

Kathy Kane
Hattie Johnson
Tim Christianson
Chyrie Thompson
Lyndia Cahill
Carol Costerison
Jan Black

By-Laws

Jan Swander
Candy Hagar
RR #6
Jan Black
Amy Anderson

Certification

Vickie Coffey
Donna Hook
Shirley Alexander
Jan Black

Editorial

Carol Costerison
Diane Schweitzer
Emily Mattern
Pat Ramsey
Jan Black

Finance

Tracy Huser
Diane Schweitzer
Amy Anderson
Libby Butler
Chyrie Thompson
Carol Costerison
Jan Black

#36- Motion to Adjourn- Sara Gasiorowski
Second- Kathy Kane
Motion carried