

Outstanding Food Service & Nutrition Office Assistant of the Year

This award recognizes the exceptional contributions of School Food Service and Nutrition Office Assistants who help their Directors/Supervisors manage effective programs that provide healthful, nutritious meals to students. This award is based on nominations.

Criteria:

- Employed in School Food Service a minimum of five (5) years
- Currently holds district office position of: secretary, office manager, treasurer, computer coordinator, office assistant or receptionist
- Member of ISNA/SNA for three (3) years
- Assisted with at least one ISNA state or regional workshop; or served on an ISNA board or conference committee, or held a board position in a local chapter
- Assists Director in organization, planning, promotion and function of the many intricacies of the school food service program
- Plays an active role in promoting the food service program in their district
- Exhibits dedication, support, loyalty, and understanding of school food service programs
- Steps up and goes the "extra mile" towards excellence in their district

Award: Plaque and \$150.00

Written nominations are due April 1, 2018 to:

Sheri Shipp
ISNA, Executive Director
P.O. Box 915
Brownsburg, IN 46112
sheri@indianasna.org

Nominated by: _____

Member Name: _____

School District: _____

ISNA Membership #: _____

Job Title: _____

Supervisor: _____

Year in School Food Service: _____

ISNA Participation: _____

In 1,000 words or less, tell why you feel this member deserves the Outstanding Office Assistant Award.