

# WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION

## **Assistant Food Service Director / Federal Lunch Program Compliance Supervisor**

**Description:** We are seeking a full-time Assistant Food Service Director / Compliance Supervisor to join the West Lafayette Community School Corporation. Duties will include assisting with the development, implementation, and evaluation of nutrition and sustainability initiatives that support the West Lafayette Community School Corporation's full service K-12 breakfast and lunch programs. This includes supporting the operations team with regulatory compliance, nutrition program implementation, menu development, production record compliance, food allergy management, and compliance with the federal breakfast/lunch program.

### **Key Responsibilities:**

- Assist with development, field implementation, and evaluation of nutrition and sustainability for mandatory and optional programs
- Assist in the field with interpretation of new regulations, maintenance of Indiana Department of Education (IDOE) audit readiness, and preparation for specific IDOE audits
- Provide training to staff
- Take leadership role in menu development meeting regulatory standards and district food cost goals
- Coordinate program evaluation protocols and research protocols in the field
- Implement nutrition education lessons and programs
- Write nutrition communications for internal and external publication
- Coordinate with school nurses to assist in providing care for students with food allergies, dietary restrictions, etc. in assigned schools

**Schedule:** full-time

**Salary:** varies per compensation model

### **Qualifications:**

- Registered Dietitian by the Commission on Dietetic Registration (CDR) is preferred
- 2-3 years of professional experience as a Registered Dietitian is preferred
- Experience working in a K-12 school Food Service environment is required
- Excellent communication skills
- Experience with adult training and group presentations is preferred
- Acceptable results for Expanded Criminal History Check and Department of Child Services Check

**Visit <https://www.applitrack.com/wabash/onlineapp/> to apply.**

*If there are any questions, please contact 765-269-4003.*